

General Education Course Approval Instructions for College of Engineering Students

Liberal Education, Western, Non-Western

- Print the course description/syllabi for each gen ed course you need to get approved.
- Attach the course description/syllabi to the Course Approval Summary Form (CASF).
- Once all of your other courses have been approved and you and your Academic Advisor have signed the CASF, bring the CASF with all attachments to the IPENG office.
- Teresa Finis will review the courses and determine if the courses can be used toward Liberal Education, Western, or Non-Western credit.

Humanities & Social Science

- Print the course description/syllabi for each gen ed course you need to get approved.
- Take the course description/syllabi to the appropriate 299 advisor (ex. if you need a History course approved, go to the History 299 advisor). A complete list of 299 advisors can be found at: http://www.studyabroad.illinois.edu/resources/transcripts_credit/index.aspx.
- The 299 advisor will determine the equivalent UIUC course for the course you are getting approved. If there is not a direct UIUC equivalent, the 299 advisor will indicate the level of the course. (ex. HIST 2--).
- Once you have all of your courses approved and you and your academic advisor have signed the Course Approval Summary Form, bring the completed form and all attachments to the IPENG office.
- Based on the approval and course equivalency from the 299 advisor, the course may be designated as humanities or social science.
- If additional information is needed, you will be notified by email.